



Independent  
Financial Advice  
Since 1965

## About Us

Leede Jones Gable is one of Canada's leading full service investment dealers, and provides a full range of investment products and services to clients all across Canada. Our diverse group of experienced and knowledgeable investment advisors and portfolio managers help clients achieve their long-term financial goals by offering independent, timely, and objective financial advice.

<https://www.leedejonesgable.com/>

## Location

Downtown Vancouver

## Position Description

Recent growth results in the need to expand our "back office" operations team. The potential for realigning current duties allows us to consider candidates with a wide variety of areas of expertise, but we are ideally seeking an individual who has had experience in both client account processing and securities cage functions in a self-clearing environment.

## Skills for Success

- "Can do" attitude and dedication to providing excellent service.
- Able to work well in a team environment and communicate effectively with others at all levels in the organization.
- Flexible and enjoys an environment where responsibilities include a variety of tasks which may vary depending on company needs.
- Strong organization skills and the ability to meet challenging deadlines.
- Attention to details.
- Able to work with a minimum of supervision.
- Experience with Dataphile preferable.
- Minimum of two years' experience in an investment industry back office position.

## Compensation

We offer a competitive salary and group benefits program, and the potential for annual profit sharing bonuses and equity participation.

Please respond with resume and salary expectations to [humanresources@leedejonesgable.com](mailto:humanresources@leedejonesgable.com)

