



## About Us

Leede Jones Gable Inc. is a leading Canadian full service investment dealer with 230 employees working in 14 offices located across Canada and roots going back to 1965. Our diverse group of experienced and knowledgeable investment advisors and portfolio managers help clients achieve their long-term financial goals by offering independent, timely, and objective financial advice. We are self-clearing and believe that the ability to offer superior “customer service” to our investment advisors and their clients is a key component of our strategy for remaining successful in an increasingly challenging environment.

## Title

Operations staff

## Location

Calgary

## Position Description

Recent growth results in the need to expand our “back office” operations team. The potential for realigning current duties allows us to consider candidates with a wide variety of areas of expertise, but we are seeking an individual who has had experience in client account processing and/or securities cage functions in a self-clearing environment.

## Experience Required

At least two years’ experience in a self-clearing full-service securities dealer environment. Familiarity with Dataphile would be preferred but is not necessary.

## Key Qualities

- “Can do” attitude and commitment to providing excellent service.
- Able to work well in a team environment and communicate effectively with others at all levels in the organization.
- Willing to learn and enjoys an environment where responsibilities include a variety of tasks which may vary depending on company needs.
- Have good organization skills and the ability to meet deadlines.
- Detail oriented.

### Compensation

We offer a competitive salary and group benefits program, and the potential for annual profit sharing bonuses and equity participation.

Please respond with your resume to [Humanresources@leedejonesgable.com](mailto:Humanresources@leedejonesgable.com)